



“No Show” and “Late Cancellation” Policy Form

Effective October 19, 2021

Due to the high demand for appointments, Atlantis Vision Center has had to institute a “no show” and “late cancellation” fee.

It is necessary for us to make appointments in order to see our patients as efficiently as possible. No-shows and late-cancellations cause problems that go beyond a financial impact on our practice. When a patient no-shows or cancels late, it takes an available time slot away from another patient. No shows and late cancellations delay the delivery of healthcare to other patients.

A “No-Show” is missing a scheduled appointment without notice. A “Late-Cancellation” is canceling an appointment without calling us to cancel within 24 hours of an office appointment. We understand that situations such as medical emergencies occasionally arise. These situations will be considered on a case by case basis.

If you are not able to make your appointment, please cancel by calling the office at least 24 hours in advance of your scheduled appointment. Failing to do so will result in a fee being billed to your account, which will be due upon your next visit. You may cancel appointments by calling or texting our office at 321-777-1670. If it is after hours, please wait through the prompt in order to leave a message with our answering service.

All “No Shows” and “Late Cancellations” will be billed as follows:

New/Established patient appointments \$35.00

This fee is for patients who miss their scheduled appointment or do not cancel within the 24-hour period. These fees are not covered by your insurance and you will be responsible for payment.

Print Patient Name: _____ DOB: _____

Patient/Guardian Signature: _____ Date: _____